



HOW TO RECOGNIZE AND REFER STUDENTS IN CRISIS

For Faculty and Staff use

Emergency Situation (High Risk)		Immediate Crisis (Moderate Risk)	Concerning Behavior (Low Risk)
STUDENT BEHAVIORS	<p>Someone is in clear danger of hurting themselves or others.</p> <p><i>Person is threatening self or others with a weapon and states they intend to do harm immediately. Student is violent or has already harmed themselves or others</i></p>	<p>Someone is acting erratically, appears emotionally distraught, or very disturbed.</p> <p><i>Person is distressed, hysterical, crying, expresses intent to harm themselves but may not have immediate means available.</i></p>	<p>You are concerned about a person who may be exhibiting concerning behavior but is in no immediate danger of harm.</p> <p><i>Person is upset, has a marked change in attendance, dress, and/or hygiene; is providing alarming information verbally or in their school work; is expressing feelings of being overwhelmed, strongly discouraged, etc.</i></p>
	<p>STAFF RESPONSE</p> <p>Dial 9-911 from a campus phone, then call Public Safety - 503.399.5023 or ext. 5023.</p> <p>If a student who is expressing immediate intention to harm themselves contacts you by phone or e-mail:</p> <ul style="list-style-type: none"> Gather as much information about student as possible; and Submit Student Concern Referral/Reporting form by visiting chemeketa.edu and clicking on Complaints & Concerns link at the bottom of the page. Contact Counseling Services at 503.399.5129 or counseling@chemeketa.edu. <p>Public Safety is always available for after-hour emergencies.</p>	<p>When Counseling Services is OPEN (M-F, 8AM-5PM):</p> <ul style="list-style-type: none"> Call 503.399.5129 and state that you have a student in crisis to talk to the On-Call Counselor. Escort the student to Counseling or ask for the On-Call Counselor to come to your location. <i>Contact Public Safety if you would like an escort.</i> If possible, remain with the student until they are helped. <p>When Counseling Services is CLOSED:</p> <ul style="list-style-type: none"> Call or have the student call/text the Suicide and Crisis Lifeline at 988. Provide the student with the Counseling Services phone number and email (503.399.5129, counseling@chemeketa.edu) Contact Public Safety if you need assistance. <p>If student is a threat of harm to self or others, also submit a report to refer to Threat Assessment Team:</p> <ul style="list-style-type: none"> Gather as much information as possible; and Submit Student Concern Referral/Reporting form by visiting chemeketa.edu and clicking on Complaints & 	<p>When Counseling Services is OPEN (M-F, 8AM-5PM):</p> <ul style="list-style-type: none"> Escort the student to Counseling or refer them to the Counseling office, ask for an appointment within the next 24 hours. Call 503.399.5129 or have the student call to schedule an appointment within the next 24 hours. <p>When Counseling is CLOSED:</p> <ul style="list-style-type: none"> Provide the student with the Counseling Services phone number and email (503.399.5129, counseling@chemeketa.edu) Provide student with the Suicide and Crisis Lifeline number (988) for call or text. <p>If you are concerned for a student's wellbeing, submit a report to refer to Counseling and/or Care Team:</p> <ul style="list-style-type: none"> Gather as much information as possible; and Submit Student Concern Referral/Reporting form by visiting chemeketa.edu and clicking on Complaints & Concerns link at the bottom of the page.

IMPORTANT REMINDERS:

- ▶ Do not use Counseling Early Alerts for any crisis mental health support, or anything that may include sensitive information.
 - * For Behavioral concerns and other supports, please use the [Student Concern Referral/Reporting](#) form. Examples include Conduct, Behavioral, Title IX, Sexual Assault & Harassment.
- ▶ Do not meet students off campus or leave campus to check on them.