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| I. Executive Session | 5–5:15 pm | Closed Meeting |
| Executive Session is called in accordance with ORS 192.660(2) (i) to review and evaluate the employment-related performance of the president/chief executive officer. | | |
| II. Administration Updates | 5:15–6 pm | Closed Meeting |
| III. Regular Session | 6 pm | Web Conferencing/Livestream/Boardroom |
| A. Call to Order | | |
| B. Pledge of Allegiance | | |
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| D. Roll Call | | |
| E. Comments from the Public | | |
| F. Approval of Minutes—College Board of Education Meeting of May 15, 2024 | | 2–10 |
| Jessica Howard, President/Chief Executive Officer | | |
| G. Reports | | |
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| b. Steve Wolfe | Chemeketa Faculty Association | 13–14 |
| c. Aaron King | Chemeketa Classified Employees Association | 15–17 |
| d. Liliana Landa-Villalba | Chemeketa Exempt Employees Association | 18 |
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No. 23-24-16, Barbara Ann Russell;
Resolution No. 23-24-17, Elaine L. Bohn-Brown;
Resolution No. 23-24-18, Julie T. Peters;
Resolution No. 23-24-19, Donald “Don” L. Brase; and
Resolution No. 23-24-20, Kerry Paul Burtis
Alice Sprague, Vice President—Governance and Administration

K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

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Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity, or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

To request this publication in an alternative format, please call 503.399.5192

Land Acknowledgement
June 18, 2024

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Neva Hutchinson, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
June 18, 2024

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of May 15, 2024, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
June 18, 2024

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

May 15, 2024

I. EXECUTIVE SESSION

Neva Hutchinson, Chair, called the Executive Session to order at 4:07 pm in Room 107 at the Woodburn Center. Executive Session was held in accordance with ORS 192.660(2)(i), evaluating the chief executive officer.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer.

Executive Session ended at 4:35 pm.

II. WORKSHOP

Neva Hutchinson, Chair, called the workshop to order at 4:37 pm in Room 110 at the Woodburn Center.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Updates for Woodburn Center

Elias Villegas, Dean, of Woodburn Center, welcomed the board. Woodburn Center staff members introduced themselves and a variety of topics were covered during the presentation. These topics included: Woodburn facts and figures, instructional sites, partnerships that work, community involvement, academic support, student life and leadership, student testimonials, and future plans.

Neva thanked the staff for the time and work on the presentation and all the good things and successes the Woodburn Center is having.

The workshop ended at 5:18 pm.

III. ADMINISTRATION UPDATES

Neva Hutchinson, Chair, called the meeting to order at 5:28 pm in Room 107 at the Woodburn Center.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; and Diane Watson. Excused Absence: Iton Udosenata.

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College Administrators in Attendance:

Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding community events, July's special board meeting, discussion on a possible bond, the president's monthly report to the board, and agenda preview.

The meeting ended at 5:54 pm.

IV. REGULAR SESSION

A. CALL TO ORDER

Neva Hutchinson, Chair, called the meeting to order at 6:00 pm. The meeting was held in Room 110 at the Woodburn Center.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Neva Hutchinson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Esteban Salgado, Associated Students of Chemeketa (ASC)(Zoom); Steve Wolfe, Chemeketa Faculty Association (CFA)(Zoom); Aaron King, Chemeketa Classified Association (CCA); and Liliana Landa-Villalba, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

None.

F. PUBLIC HEARING ON PROPOSED BUDGET

No comments were received on the proposed budget.

G. APPROVAL OF MINUTES

Jackie Franke moved and Betsy Earls seconded a motion to approve the Budget Committee meeting and Board of Education minutes from April 17, 2024.

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The motion CARRIED.

H. REPORTS

Reports from the Associations

Esteban Salgado, Associated Students of Chemeketa (ASC) said the report stands as written, and highlighted speaking at the town hall with Senator Merkley and the luncheon with the Higher Education Coordinating Commission (HECC) Chair Sandy Rowe with several other students.

Steve Wolfe, Chemeketa Faculty Association (CFA) just finished leading the Spring General Membership meeting and attended the CFA Executive Board meeting. The CFA has tentatively agreed on several more bargaining articles and the process is moving along as smoothly as can be expected at this time.

Aaron King, Chemeketa Classified Association (CCA) said the report stands as written and noted that good progress is being made on negotiations and that thirteen articles have been tentatively agreed upon.

Liliana Landa-Villalba, Chemeketa Exempt Association (CEA) said the report stands as written and noted that the hobby fair had been canceled due to scheduling conflicts. It will be rescheduled.

Reports from the College Board of Education

Betsy Earls attended the tour with HECC Chair Sandy Rowe, a special executive session, and the MWVCOG legislative meeting.

Diane Watson attended the President's Compensation Committee meeting, Chemeketa Foundation meeting, barrel tasting at EOLA, Woodburn Center Cinco De Mayo (giving the welcome), two Keizer Greeters, the quarterly lunch with Jessica Howard, a meeting with Keizer Chamber President Jane Lowry, the special executive session, and the Brooks Open House.

Ken Hector's report stands as written.

Ron Pittman attended the special executive session, President's Compensation Committee, a Chemeketa women's softball game, and met with Danielle Hoffman and Paul Davis from Yamhill Valley Campus (YVC). He also attended the Oregon Community College Association (OCCA) DEI Committee meeting.

Jackie Franke attended two meetings of the Community and Partners of East Salem, two meetings of the East Salem Rotary, the special executive session, the Brooks Open House, and a meeting with Dan Clem, Executive Director of the Union Gospel Mission (UGM).

Neva Hutchinson attended the All Oregon Academic Team (AOAT) Luncheon, the Brooks Open House, the tour with HECC Chair Sandy Rowe, barrel tasting at EOLA, Senator Merkley's Community Forum, agenda review, the quarterly breakfast meeting with Jessica, and the President's Compensation Committee meeting.

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I. INFORMATION

Annual Graduation Exercises

Ryan West, Executive Dean of Student Affairs noted that graduation will be on Friday, June 14 on the Salem campus, Building 7, from 2–6:30 pm. Family members and supporters can walk with the graduates and cheer them on. Ryan invited the board members, faculty, and staff to attend the graduation ceremony.

Oregon Community College Association (OCCA) Board Update

Ken Hector said the report stands as written and highlighted that the OCCA Executive Director search committee forwarded their candidate recommendation to the OCCA Board. The board will vote on Friday and an announcement should be forthcoming.

Regional High School Mathematics Contest

Chris Nord, Mathematics Faculty, discussed the April 12th Math Contest, presented the board members with tee-shirts, and thanked those who attended. Chris stated the contest is an exceptional event for high school students across the district; it shows off the Chemeketa campus; and it generates a lot of goodwill towards the college. Chris noted there has been a statewide math contest hosted by the three main universities in Oregon. There will not be a statewide math contest this year, and the future is uncertain about this event. Chris stated this could be an opportunity for Chemeketa to step in and take this on.

Ken Hector asked about the logistics in hosting the statewide event. Chris said it would take less time than the regional math contest because there are fewer events and will do further research. Neva asked Chris to meet with David Hallett to discuss.

General Education New Learning Outcomes

Jessica Howard said this is a significant presentation on learning outcomes. The state provides guidelines for learning outcomes; however, the outcomes are fairly general and hard to assess. A group of faculty members created more meaningful learning outcomes that are aligned with the state requirements, and this is a huge accomplishment.

Julie Peters, Dean, Academic and Organizational Effectiveness said the new outcomes represent a culmination of three years of work, and she has worked closely with a group of faculty developing these and increasing the college's use of assessing the outcomes. The outcomes the group came up with are relevant and meaningful.

Jeremy Trabue, English Faculty, thanked the team of faculty that worked on the outcomes with him and stated that this spring the college adopted new student learning outcomes for the general curriculum, known as general education outcomes or (GEOs). In addition, a process is being developed to assess students' performance in these outcomes. Having and assessing GEOs is an accreditation requirement, and the new GEOs will bring the college into compliance with accreditation requirements and nationally recognized best practices. The GEOs represent skills that transfer partners and employees want from college graduates. Jeremy stated he was very proud of the team he worked with, thankful for the support from administrators, and that this represents a big step forward for Chemeketa to articulate the good work the college is already doing.

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Diane Watson asked for an example of a GEO. Jeremy said the list is in the board's packet, and there are six: curiosity, creativity, critical thinking, communication, competence, and compassion. Diane mentioned the possibility of adjusting some of the assessments for people who have a disability.

Betsy Earls asked if the college was out of compliance. Jeremy said it was a bit of a gray zone. The college had general education outcomes but was not assessing them. The college was trying to get ahead of a future recommendation.

Jessica noted that this report does not involve board action. This GEO process was completely driven by faculty and, because it represented such a tremendous accomplishment, it was important for the board to see.

Winemaking Certificate of Completion

Johnny Brose, Program Chair of Winemaking said in the last five years the college has noticed there is a need from the industry for more skilled labor. People in the industry want to learn more; however, one thing holding them back is general education requirements. The Advisory Committee recommended the college implement a winemaking certificate.

Ken Hector asked how many credit hours comprise this certificate, and Johnny said 36. Students who complete this credential can come back to school and gain their associate's degree. Neva asked if this was transferable to another college, and Johnny said not at this time.

Tasting Room Management Certificate of Completion

Eric Aebi, Program Chair of Hospitality and Tourism Management said the Wine Studies Advisory Committee recommended this certificate be proposed to fulfill industry needs. It allows people to get a short-term certificate of 16 credits and will help students become employed in positions in this industry that are paying the Oregon average household median wage or higher. This certificate is being offered online.

Budget Committee Member Selection Process for Vacancies in Zones 1, 3, 5, and 7 for 2024–2027

The Budget Committee positions for Zones 1, 3, 5, and 7 expire on June 30, 2024, and all of these positions will be advertised. David reviewed the timeline of the process and noted the board will be asked to approve the appointment process at the June board meeting. Ron Pittman asked what the process was if two people applied for the same zone and if there was an interview process. David said there was no interview process, but rather a screening and review of the applications.

Capital Projects Bond Measure

Jessica Howard presented the proposed Chemeketa general obligation bond measure for the board's consideration and possible action at the June board meeting and discussed the purpose of general obligation (GO) bonds. Chemeketa passed a GO capital projects bond in 2008 for \$92 million, resulting in building projects completed in 2011 and 2015, and tens of thousands of students in the community have been served in the facilities created by the 2008 bond.

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Jessica discussed the steps leading to the 2024 bond measure proposal including the impending retirement of the 2008 bond, external community conversations and input, facilities assessment and student input, internal college conversations, a commissioned workforce study, community polling, and finalizing of project concepts. In addition, the framework and approach to capital projects were discussed, and it was explained how they fell into six general concept buckets: cutting-edge career and technical training, wellness and resiliency, improved teaching and learning spaces, safety and security, improved science opportunities, and supportive environments for student success. Each project area was presented. Jessica stated the college believes this bond measure and the projects to be completed from it are essential to a strategic future for Chemeketa.

Aaron Hunter discussed the GO bond details. The 2008 tax levy generated \$92 million dollars in bond proceeds; there were three separate bond issuances over a six-year period; and the funding is spread out over multiple years. Over the past ten years, the average tax rate of the existing bond was approximately 27 cents per \$1,000. The final debt service payment is scheduled for fiscal year 2026. If the board decides to move forward and the levy passes, the available amount would be \$140 million for bond projects. The total amount available for the project is proposed to increase by 50 percent from the 2008 bond; however, the projected tax rate will be equivalent to the rate projected in 2008 – which does not represent an increase to the existing property tax rate. Even though the final details of the bond structure will not be known until after the election, it is anticipated that Chemeketa will have multiple issuances and a 15-20-year term. Page 33 shows the draft resolution with the ballot title, and approval is requested at the June board meeting.

Ken Hector and Jackie Franke said the presentation was excellent. Ken noted Chemeketa would not be increasing its footprint because there is infrastructure the college can build upon and provide facilities for students to meet workforce goals. Aaron said the college would not add to the footprint, but several buildings have been taken down and a new building similar in size may be built in that area. Betsy noted that she was glad that Building 7 will be able to be used as a community disaster or gathering site, and Diane Watson stated how excited she was that a science lab would be added to the Woodburn Center. Ron Pittman noted the courage it takes for a board to go out for a bond. Neva Hutchinson thanked staff and administrators for all of the work that went into this.

J. STANDARD REPORTS

Personnel Report

Patrick Proctor said the report stands as written, noted there were three new hires in the general fund, and congratulated those employees with position changes. Jessica noted that she believed this was the first time a new employee listed on the personnel report was presenting that report to the board.

Budget Status Reports

Aaron noted the cover sheet in the board packet has the wrong dates on the Status of Investments; it should be April 30, 2024. On the Statement of Resources and Expenditures, the tuition and fees number include spring term refunds, and Aaron noted the number in italics

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after total resources is the fifth payment. On the Budget Status Report, expenses continue to trend as expected. In the non-personnel-services available balance column, there are a few that are getting lower but that is normal at this time of the year. On the Status of Investments, the Oregon short-term fund rate remains the same, there were two maturities and three new investments, and the college was able to invest in a CD at a local institution.

Purchasing Report

Aaron noted an Invitation to Bid (ITB) for the Seismic Retrofit construction project on Building 14. Seismic retrofit will be released this month, and the results will be brought back to the board in June for approval. The expected completion date is in February of 2025.

Capital Projects Report

The Building 2 upstairs ice storm restoration has been completed, and the college will now start working on the kitchen facilities on the first floor. The EOLA bar area expansion is in the first phase of the project, and Building 44 on the east side of the campus will now be used for storage for campus needs. Neva asked if there was insurance coverage for the ice storm damage. Aaron said they have received an initial payment. Betsy asked if computer equipment was lost. Aaron said computers were not damaged.

Institutional Advancement

Marie Hulett, Executive Director of Institutional Advancement said the report stands as written and noted that the STARS reception is this Friday, May 17 at the Salem Convention Center.

Jackie Franke offered her congratulations on adding three new scholarships. Marie said the Foundation team is outstanding and they work very hard to make the donors feel appreciated.

Grant Activities

David Hallett said the report stands as written. David said Gaelen asked that a huge thank you be given to all of the people associated with the grants for the incredible amount of work they put in.

Board members thanked staff for their work.

Recognition Report

Jessica Howard acknowledged employees in the written report.

K. ACTION

Betsy Earls moved and Diane Watson seconded a motion to approve consent calendar items No. 1–18.

- | | |
|---|-------------|
| 1. Approval of Presidential Evaluation Process | [23-24-138] |
| 2. Approval of Proposed Schedule of College Board of Education Meetings for 2024–2025 | [23-24-139] |
| 3. Approval of College Policy— <u>#1762—Digital Access Policy</u> | [23-24-140] |
| 4. Approval of Suspension of Associate of Science Oregon Transfer–Business Degree | [23-24-141] |

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| 5. Approval of Suspension of Tax Preparation Certificate of Completion | [23-24-142] |
| 6. Approval of Business Major Transfer Map (MTM) | [23-24-143] |
| 7. Approval of Tax Preparation Certificate of Completion | [23-24-144] |
| 8. Approval of Governmental Accounting Certificate of Completion | [23-24-145] |
| 9. Approval of Suspension of Associate of Science Oregon Transfer–Computer Science Degree | [23-24-146] |
| 10. Approval of Suspension of Fire Prevention Associate of Applied Science Degree | [23-24-147] |
| 11. Approval of Suspension of Addiction Studies Associate of Applied Science Degree | [23-24-148] |
| 12. Approval of Suspension of Direct Support Professional Associate of Applied Science Degree | [23-24-149] |
| 13. Approval of Suspension of Social Services Associate of Applied Science Degree | [23-24-150] |
| 14. Approval of Suspension of Addiction Counselor Certification Preparation Certificate of Completion | [23-24-151] |
| 15. Approval of Social Services Certificate of Completion | [23-24-152] |
| 16. Approval of Addiction Counselor Certification Preparation Certificate of Completion | [23-24-153] |
| 17. Acceptance of Program Donations January 1–March 31, 2024 | [23-24-154] |
| 18. Approval of Grants Awarded January–March 2024 | [23-24-155] |

The motion CARRIED

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

O. ADJOURNMENT

The meeting adjourned at 7:27 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Esteban A. Salgado, ASC Executive Coordinator

ASC PAST EVENTS: SPRING TERM 2024

Spring Term 2024 Pizza Kickoff

- On Wednesday, April 3, the Student Life team held a Spring Pizza Kickoff from 11:30 am–1 pm. The event provided 297 students with the opportunity to reconnect and socialize with their peers after Spring Break. Our aim with this event was to provide a warm welcome to students as they began another term of hard work.

Coffee Social: Meet Your Public Safety Officials

- On Wednesday, April 10, ASC hosted a Coffee Social with the Public Safety team from 12–2 pm. During the event, over 100 students had the opportunity to meet several members of the Public Safety team to learn more about the services they provide to the college community. Our aim with this event, and with all Coffee Social events, has been to help students connect with the many people and groups that operate within Chemeketa Community College.

Student Karaoke Party

- On Tuesday, April 16, ASC held a Karaoke Event from 2–4:30 pm in the Student Center. After hearing the overwhelming positive feedback from the Karaoke Event held during the Winter term, ASC once again offered students the opportunity to sing their favorite songs on stage in front of a crowd of their peers. The turnout of over 100 students was in line with the attendance from the last Karaoke Event.

Higher Education Coordinating Committee Luncheon

- On Wednesday, ASC president, Esteban A. Salgado, and ASC vice president, Samantha Schmidt, along with an ASC club coordinator, Grace Grahau, were among the students who attended the luncheon with the chair of the Higher Education Coordinating Committee, Sandy Rowe. These ASC members were proud to represent the college by sharing their unique student experiences.

Living in Two Languages

- On Thursday, April 25, ASC partnered with Vania Fenner, one of the editors of *Living in Two Languages / Viviendo En Dos Lenguas*, to host the Living in Two Languages event from 5–7 pm. Chicano/Latino Studies professor, Dr. Leo Rasca, provided the opening speech for the evening. This event allowed several of the students featured in the book to share their experiences growing up speaking two languages. Students had the opportunity to hear the unique experiences of their peers which helped to highlight the diversity of the student population at Chemeketa Community College.

Report-1a
June 18, 2024

Senator Jeff Merkley Town Hall

- ASC president, Esteban A. Salgado, and ASC vice president, Samantha Schmidt, attended the town hall meeting with Senator Jeff Merkley on April 26. These two ASC members provided the opening and closing questions for the senator.

Cinco De Mayo Student Club Fair

- On Wednesday, May 1, from 11 am–2 pm, ASC held the Spring 2024 Cinco De Mayo Student Club Fair. This event provided over 200 students with the opportunity to meet with representatives from many of the student-led clubs as well as representatives from a few of the services and programs that operate on the Salem campus. These representatives helped students connect with many of the great assistance programs and clubs available to them on campus.

Spring Student Kickback

- On Wednesday, May 22, ASC partnered with College Access Programs to host the Spring Kickback from 12–4 pm. Over 500 staff, faculty, and students came out to enjoy activities such as the mechanical bull, dunk tank, bounce house, and volleyball. Our aim with this event was to provide students with a way to destress before they head into their last finals for the 2023–2024 academic year.

End of the Year BBQ

- On Wednesday, June 5, ASC and Student Life partnered with the President's Office, other members of the Executive Team, and the Board of Education to hold the End of the Year BBQ. From 11:30 am–1:30 pm, over 800 staff, faculty, and students came out to celebrate the end of another successful term and academic year.

ASC ONGOING ACTIVITIES

Legislative Internship Program

- ASC has begun looking for candidates for the Legislative Internship Program. This program pairs four students with Oregon State Representatives or Senators for paid internships of 10–20 hours a week. During that time, the interns will represent the college and advocate on behalf of community college students while gaining valuable experience working in a legislative environment. So far, over a dozen students have expressed interest in the program. ASC will hold interviews during the summer.

2024–2025 ASC Team

- Interviews are underway to select the new ASC team for the 2024–2025 academic year. Some candidates have already been chosen, but there are still many positions left to fill. Several current ASC members will be conducting interviews over the summer to finish filling out the next team. The new team will be undergoing a revamped training process at the end of the summer.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

FACULTY RECOGNITION AWARDS

On Thursday, May 30 a Faculty Recognition Event was held in the Ag Hub (Building 60) to recognize the accomplishments of faculty this year. These are this year's recipients.

Excellence in Teaching Award (Part-time): John Capaccio (YVC Philosophy instructor)
(Finalists: *Almir Methadzovic, Jean Mittelstaedt, Richard Torres, Kerrie Hughes*)

Excellence in Teaching Award (Full-time): Keith Schloeman (Salem campus Math instructor)
(Finalists: *Melody Abarca-Millan, Ed Lazzara, Margarie Yaroslaski*)

Service Award: Kim Colantino

Recognition is for contributing service beyond their faculty role and core college responsibilities. Nominees have given of themselves, their time, and their expertise.

Leadership Award: Jennifer Schramm

Recognition is for demonstrating a commitment to the college by inspiring students, faculty, and administrators. Nominees have taken the initiative to guide, motivate, and organize the work of their colleagues productively.

Affordability Award: Erika Romine and Pam Ditterick (Early Childhood Ed)

Recognition is for showing a commitment to lowering the costs of course materials for students.

Increasing Access Award: Shannon Othus Gault and Benjamin Gort

Recognition is for showing a commitment to reducing barriers to educational opportunity for all students.

Innovation Award: Jennifer Johns and Autumn Christensen

Recognition is for demonstrating educational innovation through their use of instructional methods, content, technology, or tools.

Special Recognition for Advancing Academic Quality: Jeremy Trabue

Recognition is for outstanding work in promoting faculty-led continuous improvement processes.

CONTRACT NEGOTIATIONS UPDATE

As of early June, tentative agreements have been reached on over a dozen articles, but many more remain to be negotiated. There is a bargaining session scheduled for Friday, June 14.

CFA MEETINGS AND ELECTIONS

The CFA Spring General Membership Meeting was held on Wednesday, May 15, immediately following the May CFA Executive Board meeting. Annual CFA elections were held in late May. New officers and representatives for 2024–2025 will be announced in a future board report.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Timothy King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College
Classified Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

PRESIDENT'S MESSAGE

For the second year in a row, **Ariel Careaga**, an education coordinator at Santiam Correctional Institution, received his institution's Contractor of the Year award. This year, Ariel was also awarded the State Contractor of the Year from the Department of Corrections.

Ariel works with Adults in Custody in the GED and College Inside programs. Everyone who interacts with Ariel speaks of the positive and uplifting way he approaches his work, and the students with whom he interacts daily hold him in the highest regard.

The Classified Association wants to congratulate Ariel these awards are a testament to the excellence you bring to this transformative work.

An Arbitrator has been selected for the Grievance involving the improper demotion due to the use of protected leaves under Article 36.2 C of our Collective Bargaining Agreement. Next step is to set a date.

A Settlement Agreement has been negotiated between the College, Grievant and the Classified Association for the purpose of settling all current grievances involving the Grievant and the College. Article Violated: 38.1, 37.2, 22.1, and 4.1

Elections have started for the current open seats on the Board. We hope to have more information regarding election results at the June Board meeting. Seats currently out for elections are as follows:

External Vice President (2-year term, July 1, 2024–June 30, 2026)

Treasurer (2-year term, July 1, 2024–June 30, 2026)

Director of Committee Recruitment (2-year term, July 1, 2024–June 30, 2026)

Director of Membership Activities (2-year term, July 1, 2024–June 30, 2026)

Director of Training (2-year term, July 1, 2024–June 30, 2026)

Director of Union Stewards Position #1 (2-year term, July 1, 2024–June 30, 2026)

Director of Union Stewards Position #2 (2-year term, July 1, 2023–June 30, 2025)

The CCA Board would also like to thank and acknowledge our current Board Members **Pilar Torres-Barrera** (External Vice President), **Ana Angel Chora** (Director of Membership Activities), **Svetlana Kravets** (Director of Committee Recruitment), and **Wesley Parker** (Director of Union Stewards) for their commitment, expertise, and invaluable contributions to

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the Association. Their steadfast dedication, consistent investment of time, and unwavering support have been instrumental in effectively steering the Association towards achieving its overarching goals and fulfilling its mission with excellence. Thank you!

The Basic Advocacy Training hosted by Chemeketa Faculty Association held its fourth and final short course on Identifying and Organizing Around Issues. A huge thank you to the CFA; **Steve Wolfe**, CFA President; **Brett Nair**, OEA Consultant, and the faculty and staff that participated and wanted to learn more about advocating for themselves and for others.

Despite our dedicated efforts, the pace of bargaining sessions has been slower than anticipated. As it stands, there are still numerous articles and changes that require thorough discussion and agreement. Those especially involving changes, not yet agreed upon and settled through an MOU, to our classification system.

With the contract expiration date rapidly approaching, it is imperative that we intensify our efforts to address the remaining issues. Our goal remains to achieve a fair and equitable agreement that meets the needs of all parties involved.

NEW HIRES

James Loch, Maintenance/Trades Assistant–Capital Projects & Facilities, College Support Services Division, effective June 5, 2024.

SEPARATIONS

Andrea Schamp, Financial Services Specialist–Business Services, College Support Services Division, effective April 12, 2024.

Adaira Floyd, Department Technician II–Academic Development and Corrections Education, Workforce Innovation and Strategic Engagement Division, effective May 10, 2024 (continuing part-time).

Marquez Manzano Gabriela, Department Technician II–Yamhill Valley Campus, General Education and Transfer Studies Division, effective May 28, 2024.

Andrew Graff, Instructional Specialist–Computer Labs/Circulation and Access Services, Student Affairs Division, effective June 15, 2024 (will continue as an adjunct/part-time).

POSITION CHANGES

Kristine Bryan, Career Education Internship Coordinator–High School Partnerships, Workforce Innovation and Strategic Engagement division, 100 percent, 12-month assignment, from Instructional Coordinator/Analyst I–High School Partnerships, Workforce Innovation and Strategic Engagement Division, effective April 28, 2024.

Aaron Marling, Systems Access Manager (exempt)–Human Resources, Governance and Administration, 100 percent, 12-month assignment, from Systems Analyst–Governance and Administration Division, effective June 3, 2024.

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Denise Davila, Student Services Specialist–High School Partnerships, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, from Department Technician I–Academic Development and Workforce Partnership, Workforce Innovation and Strategic Engagement Division, effective June 12, 2024.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Liliana Landa-Villalba, President—Chemeketa Community College Exempt Association

The Exempt Association would like to extend our heartfelt congratulations to our Exempt employees on their well-deserved retirement.

DON BRASE, BARB RUSSELL, and JULIE PETERS

These Exempt employees have exemplified dedication, professionalism, and excellence in their roles. Their contributions have been invaluable, leaving a lasting impact on our organization. The Exempt Association wishes them joy, relaxation, and all the best in their future endeavors.

We would also like to extend a warm welcome to our newest Exempt employee AARON MARLING, Human Resources.

ANNUAL EVALUATION OF THE PRESIDENT

Prepared by

Neva Hutchinson, Chair—Board of Education

The annual presidential evaluation was conducted in executive session today on June 18, 2024. A summary will be shared during the regular meeting tonight.

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE

Prepared by

Ken Hector, Vice Chair—Board of Education
Jessica Howard, President/Chief Executive Officer

The OCCA Board met in a hybrid fashion at Linn-Benton Community College in Albany on Friday, May 17. Below are the meeting highlights.

OCCA EXECUTIVE DIRECTOR SEARCH UPDATE

The OCCA Board approved the hiring of Dr. Abby Lee as OCCA's next Executive Director. Dr. Lee has spent the last 25 years at Treasure Valley Community College (TVCC) in Ontario, Oregon. For the past 17 years, she has served as the Associate Vice President of College and Public Relations. Prior to that, she spent three years as the Regional Center Director for Eastern Oregon University at TVCC, following five years as TVCC's Director of Public Information and Executive Director of the TVCC Foundation. In addition to her role at TVCC, she has also spent the last decade as a five-term Idaho State Senator, retiring this year as the Senate Assistant Majority Leader, who was known for her bipartisan work on many issues. She will begin her new role on July 1, 2024.

LEGISLATIVE UPDATE: BUDGET DEVELOPMENT AND POLICY OPTION PACKAGE REQUEST

OCCA has been working with college presidents, board members, business officers, and other stakeholders to develop the Current Service Level (CSL) and budget request for the Community College Support Fund (CCSF) for the 2025–2027 biennium. On May 8, OCCA Deputy Director John Wykoff presented the CSL and policy option package requests to the Higher Education Coordinating Commission's Funding and Achievement Subcommittee as part of the agency's request budget development process. Dr. Lisa Skari, President of Mt. Hood Community College and the Chair of the Oregon President's Council, and Portland Community College Associate Vice President of Finance Dina Farrell, spoke to the budget needs during the subcommittee meeting as well. The Policy Option Package requests submitted by OCCA include new investments in cybersecurity, corequisite education, adult reconnect programs, and applied baccalaureate programs, and restoring the deferred eighth-quarter payment of the biennium.

2024–2025 OCCA Officers AND EXECUTIVE COMMITTEE ELECTED

The Board elected the following 2024–2025 OCCA Officers and Executive Committee members:

- **President - Austin Fohnagy**, Board Member, Lane Community College
- **Vice President - Andrew Speer**, Board Member, Mt. Hood Community College
- **Secretary - Mark Browning**, President, Blue Mountain Community College
- **Treasurer - Laurie Chesley**, President, Central Oregon Community College
- **At-Large (2024–2026) - Kristin Adams**, Board Member, Linn-Benton Community College
- **At-Large (2023–2025) - Betsy McMahon**, Board Member, Tillamook Bay Community College
- **Past President - Jane Reid**, Board Member, Clackamas Community College

2024–2025 OCCA BUDGET APPROVED

The Board approved the OCCA budget for 2024–2025. Budget items of note include:

- 2% dues increase.
- 3% COLA for OCCA staff.
- Executive Director start date of July 1, 2024.
- \$22,300 in additional revenue for OCCA from indirect Strategic Fund contracts and initiatives being carried out by the Oregon Success Center during the 2023–2025 biennium.

These Strategic Fund investments are decided upon by the Oregon President's Council. Strategic Funds are set aside from the CCSF to carry out statewide initiatives during the biennium.

LBCC CIVIL DISCOURSE WORKSHOP

As part of the Board meeting, representatives from Linn-Benton Community College's Civil Discourse program, including several students, provided a workshop on how they navigate and promote dialogue that enhances understanding among individuals with diverse viewpoints in an open and respectful environment. The students shared their positive experiences with the program and how it has helped them in life. The workshop was very well received, with interest in the presentation being featured at the OCCA Annual Conference.

OCCA STATE OF THE ASSOCIATION

OCCA Interim Executive Director Karen Smith presented the OCCA State of the Association report for 2023–2024 and shared that she believes this is the first time such a report has been generated by OCCA. The report, which can be found on the OCCA website, highlights OCCA staff work related to the Board's OCCA Priorities and Objectives over the past year. The report includes information on legislative advocacy, student success initiatives, board training and development, partnerships, and other association activities.

UPCOMING EVENTS

The 2024 OCCA Annual Conference is set for November 6–8 at Salishan Coastal Lodge in Gleneden Beach on the beautiful Oregon Coast. This year's theme is "Charting the Course to the Future." A call for presentations will go out in June, and keynote speakers will be announced soon. Nominations for the annual Howard Cherry Awards for Outstanding Board Member, Outstanding Administrator, and Outstanding Advocate will open soon as well.

SUSPENSION OF HEALTHCARE BILLING CERTIFICATE OF COMPLETION

Prepared by

Shaunah Steele, Director—Behavioral Health and Health Promotions
Dana Nolan, Program Chair/Instructor—Health Information Management
Marshall Roache, Executive Dean—Career and Technical Education and Public Safety
David Hallett, Vice President—Academic and Student Affairs

In 2021–2022, Healthcare Coding and Healthcare Billing certificates were created in place of the suspension of the Health Information Degree program. Both certificates went into effect in fall of 2023.

In Fall 2023, the Healthcare Billing Certificate program did not meet enrollment expectations. All four students transferred to the Healthcare Coding program as an opportunity to continue in the program.

In response to the workforce needs and collaboration with the advisory committee, some key curricular components of the billing certificate have been incorporated into the coding certificate. These changes will take effect in fall 2024.

The Board of Education will be asked to approve the suspension of the Healthcare Billing Certificate of Completion at the July 2024 Board meeting.

SUSPENSION OF BASIC LAW ENFORCEMENT CERTIFICATE OF COMPLETION

Prepared by

Megan Gonzalez, Program Chair—Criminal Justice
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Marshall Roache, Executive Dean—Career and Technical Education and Public Safety
David Hallett, Vice President—Academic and Student Affairs

The Criminal Justice program at Chemeketa Community College is requesting permission to suspend the Basic Law Enforcement Certificate. No student has earned this certificate since 2016 and the suspension is a product of no interest from students pursuing a career in law enforcement/corrections. There is no direct employment benefit to the student and their career aspirations are better served by enrolling in the Law Enforcement Related Experience (LERE) Associate of Applied Science degree (AAS) or the Corrections Officer Related Experience (CORE) AAS. Suspension of the Basic Law Enforcement Certificate of Completion is supported by the Criminal Justice Advisory Committee.

The College Board of Education will be asked to approve the suspension of the Basic Law Enforcement Certificate of Completion at the July 2024 board meeting.

SUSPENSION OF BASIC CORRECTIONS CERTIFICATE OF COMPLETION

Prepared by

Megan Gonzalez, Program Chair—Criminal Justice
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Marshall Roache, Executive Dean—Career & Technical Education and Public Safety
David Hallett, Vice President—Academic and Student Affairs

The Criminal Justice program at Chemeketa Community College is requesting permission to suspend the Basic Corrections Certificate of Completion. Only two students have earned this certificate over the past six years and the suspension is a product of no interest from students pursuing a career in law enforcement/corrections. There is no direct employment benefit to the student and career aspirations are better served by enrolling in the Law Enforcement Related Experience (LERE) Associate of Applied Science degree (AAS) or the Corrections Officer Related Experience (CORE) AAS. Suspension of the Basic Corrections Certificate of Completion is supported by the Criminal Justice Advisory Committee.

The College Board of Education will be asked to approve the suspension of the Basic Corrections Certificate of Completion at the July 2024 board meeting.

COLLEGE POLICIES:
ADMINISTRATIVE SERIES 2000—
GENERATIVE ARTIFICIAL INTELLIGENCE ADMINISTRATIVE POLICY, #2215
AND EDUCATIONAL SERIES 4000—
GENERATIVE ARTIFICIAL INTELLIGENCE INSTRUCTIONAL POLICY, #4330

Prepared by

Brett Matti, Assistant Director—Information Technology Enterprise Systems
Layli Liss, Dean—Center for Academic Innovation
Alice Sprague, Vice President—Governance and Administration

GENERATIVE ARTIFICIAL INTELLIGENCE ADMINISTRATIVE POLICY—POLICY #2215

This policy was formed and approved by the Technology Governance Committee. This policy is intended to assist employees with understanding the acceptable use of Generative Artificial Intelligence (GenAI) to protect confidential or sensitive information, intellectual property, workplace culture, and Chemeketa's commitment to diversity, equity, and inclusion. It ensures that GenAI technologies are utilized in a manner that aligns with our institution's values and safeguards the well-being of our students, faculty, and staff.

This entire policy is underlined because it is a new college policy. The College Board of Education will be asked to approve the Generative Artificial Intelligence Administrative Policy at the July board meeting.

GENERATIVE ARTIFICIAL INTELLIGENCE INSTRUCTIONAL POLICY—POLICY #4330

This policy was designed and verified by the Academic Standards Committee. This policy is intended to assist faculty and staff in understanding the acceptable use of GenAI in order to protect confidential or sensitive information, academic integrity, intellectual property rights, and our commitment to equity. It ensures that GenAI technologies are utilized in a manner that aligns with Chemeketa's values, safeguards the well-being of our students, faculty, and staff, and enriches the teaching and learning experience.

This entire policy is underlined because it is a new college policy. The College Board of Education will be asked to approve the Generative Artificial Intelligence Instructional Policy at the July board meeting.



Policy #2215

Generative Artificial Intelligence Administrative Policy

Purpose

Chemeketa Community College recognizes the availability and usefulness of applications driven by generative artificial intelligence (GenAI). While these content-generating tools may offer opportunities to streamline work functions and increase efficiency, they come with serious security, accuracy, and intellectual property risks. This policy is intended to assist employees with understanding acceptable use of GenAI in order to protect confidential or sensitive information, intellectual property, workplace culture, and our commitment to diversity, equity, and inclusion. It ensures that GenAI technologies are utilized in a manner that aligns with our institution's values and safeguards the well-being of our students, faculty, and staff.

Scope

This policy applies to the use of any third-party or publicly available GenAI tools or similar applications that mimic human intelligence to generate answers, work products, or perform certain tasks. It is important to understand that many GenAI tools produce "hallucinations," fabricated answers, or incorrect information, and therefore responses must always be carefully verified. Further, information inputted into the system's knowledge base can be used as material that is returned in subsequent queries, thus any confidential, sensitive, or copyrighted information inputted can be disclosed to other users. Regular ethical reviews may be advised regarding the use of GenAI.

Following are examples of prohibited conduct when using GenAI by college employees and volunteers:

- Making employment decisions about applicants or employees including hiring, retention, promotions, performance, discipline, or termination
- Unauthorized uploading or inputting any confidential, personally identifiable, or Chemeketa-specific information; examples include non-public Chemeketa information, protected health information, personnel material, employee or student names and personal information, information from confidential documents, or other similar information
- Misrepresenting work generated by a GenAI tool as your own original work

Following are examples of allowable conduct when using GenAI by college employees and volunteers:

- Developing or refining position descriptions, hiring announcements, and/or interview questions
- Uploading or inputting public information, general work-related queries, or data not otherwise considered sensitive or confidential

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- Including citations documenting how your work product was developed with the assistance of GenAI tools
- Using authorized tools adopted by the college

The college may provide sanctioned and protected versions of GenAI in which exceptions to policy may be made.

This policy will undergo periodic review to accommodate advancements in GenAI technology and address any emerging, ethical, or technological concerns.

Instructional use of GenAI is addressed in policy 4330

Violations of this policy may result in disciplinary action, up to and including termination, and could result in legal action.

Adopted College Board of Education

Revised College Board of Education

Policy #4330

Generative Artificial Intelligence Instructional Policy

Purpose

Chemeketa Community College recognizes the relevancy of applications driven by generative artificial intelligence (GenAI) for curricular and instructional purposes. Students will be expected to understand and use these applications effectively, critically, and ethically throughout their educational and professional careers. Thus, it will be crucial for faculty to responsibly incorporate such tools into the curriculum while also becoming proficient in their use. Further, these content-generating tools may offer opportunities to streamline work functions and increase efficiency. However, the College must balance the potential benefits of these tools with the associated risks.

This policy is intended to assist faculty and staff in understanding the acceptable use of GenAI in order to protect confidential or sensitive information, academic integrity, intellectual property rights, and our commitment to equity. It ensures that GenAI technologies are utilized in a manner that aligns with our institution's values, safeguards the well-being of our students, faculty, and staff, and enriches the teaching and learning experience.

Scope

This policy applies to the use of any third-party or publicly available GenAI tools or similar applications that mimic human intelligence to generate answers, work products, or perform certain tasks. It is important to understand that many GenAI tools produce "hallucinations," fabricated answers, or incorrect information, and therefore responses must always be carefully verified. Responses may also reflect biases, given the presence of bias within the training data used to develop the applications. Finally, information inputted into the system's knowledge base can be used as material that is returned in subsequent queries, thus any confidential, sensitive, or copyrighted information inputted can be disclosed to other users. Regular ethical reviews may be advised regarding the use of GenAI.

Following are examples of prohibited conduct when using GenAI by faculty and instructional staff:

- Wholly replacing instructor judgment when evaluating student performance on high-stakes assessments that largely determine course grades
- Wholly replacing instructor presence (interactions, explanations, feedback) in online components of courses offered via distance education modalities
- Unauthorized uploading or inputting any confidential, personally identifiable, or Chemeketa-specific information; examples include non-public Chemeketa information, protected health information, personnel material, employee or student names and personal information, information from confidential documents, or other similar information
- Uploading the intellectual property of others without permission
- Misrepresenting work substantially created by a GenAI tool as one's own original work without citation

Following are examples of allowable conduct when using GenAI by faculty and instructional staff:

- Developing or refining course activities, assignments, assessments, and written communications
- Incorporating and demonstrating applications appropriate to the discipline or subject matter
- Uploading or inputting public information, general work-related queries, or data not otherwise considered sensitive or confidential
- Including citations documenting how one's work product was developed with the assistance of GenAI tools
- Using authorized tools adopted by the college

The college may provide sanctioned and protected versions of GenAI in which exceptions to policy may be made. This policy will undergo periodic review to accommodate advancements in GenAI technology and address any emerging, ethical, or technological concerns. Violations of this policy may result in disciplinary action, up to and including termination, and could result in legal action.

Adopted College Board of Education

Revised College Board of Education

**COLLEGE POLICY: EDUCATIONAL SERIES 4000–
GRADUATION REQUIREMENTS, #4030**

Prepared by

Heather Misener—Graduation Services Coordinator
David Hallett, Vice President—Academic and Student Affairs

GRADUATION REQUIREMENTS—POLICY #4030

The Board recently approved suspensions of the only two Associate of Science Oregon Transfer (ASOT) degrees offered at Chemeketa: ASOT - Business and ASOT - Computer Science. Instead, the College will offer Associate of Science Transfer degrees in Business and Computer Science to align with the statewide Major Transfer Maps and to provide stronger guarantees for students.

In addition, Chemeketa Community College has been approved to begin offering a Bachelor of Science in Nursing (BSN) degree, which is currently in development.

The Graduation policy was updated to reflect the two changes. The former language has been stricken with lines through the text and the new language is underlined. The policy was reviewed and approved by the Academic Standards Advisory Council on May 10, 2024.

The College Board of Education will be asked to approve policy 4030 at the July 2024 board meeting.



POL #4030

Graduation Requirements

The College grants the following degrees to those students who have completed the requirements for graduation:

- Associate of Arts Oregon Transfer (AAOT)
- ~~Associate of Science Oregon Transfer (ASOT),~~
- Associate of Arts Transfer (AAT)
- Associate of Science Transfer (AST)
- Associate of General Studies (AGS)
- Associate of Applied Science (AAS)
- Associate of Science (AS)
- Bachelor of Applied Science (BAS)
- **Bachelor of Science in Nursing (BSN)**

Students may be awarded a Certificate of Completion upon successful completion of a minimum of 12 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences which develop certain capabilities that may be oriented to career or general education.

Students may complete requirements in any term. It is the responsibility of the student, with the guidance of the student's advisor, to fulfill requirements for graduation.

Chemeketa Community College may award a degree or certificate to students who meet the requirements for graduation in an academic program with or without a graduation application. Students may apply for graduation at any time through Graduation Services.

Degrees, certificates, and diplomas are conferred by the Board of Education upon the recommendation of the college. The President shall establish procedures to determine degree and certificate requirements that follow state guidelines and are reviewed through the college's curriculum committee. The procedures shall assure that graduation requirements are published in the College's catalog(s) and included in other resources that are available to students.

April 8, 2022; October 29, 2021

Revised College Council

July 17, 1985

Adopted College Board of Education

February 21, 2001; December 17, 2003;
May 18, 2005; March 17, 2010 (Effective July 1, 2010);
March 16, 2011; April 18, 2012; March 16, 2016;
April 18, 2018; March 17, 2021

Revised College Board of Education

PERSONNEL REPORT

Prepared by

Patrick Proctor, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Alysia R. Bourgasser, Student Services Specialist—Academic Development and Corrections Education, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Range B3, Step 3.

Tesla N. Johnson, Instructor-Medical Assisting—Yamhill Valley Campus (YVC), Career and Technical Education and Public Safety, Limited duration 100 percent, 12-month assignment, Range F9, Step 5.

James Loch, Maintenance and Trades Assistant—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Range A4, Step 4.

John D. Miller, Maintenance/Trades Assistant—Facilities and Operations, College Support Services Division, 100 percent, 12-month assignment, Range A4, Step 3, from Custodian 1.

Leslie A. Roache, Coordinator of Perkins Innovation and Modernization Grant—High School Partnerships, Workforce Integration and Strategic Engagement Division, 100 percent, 12-month assignment, Range C3, Step 7.

POSITION CHANGES

Denise Davila Ibarra, Student Services Specialist—High School Partnerships, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Range B1, Step 5, from Department Technician I, Academic Development and Workforce Partnerships, Workforce Innovation and Strategic Engagement Division.

Christopher “Chris” Thomas Kato, Executive Dean of General Education and Transfer Studies—General Education and Transfer Studies, Academic Affairs Division, 100 percent, 12-month assignment, Range E1, Step 9, from Dean of Academic Development and Corrections Education, Academic Development and Corrections Education, Workforce Innovation and Strategic Engagement Division.

Aaron Marling, Human Resources Systems Access Manager—Human Resources, Governance and Administration Division, Limited duration 100 percent, 12-month assignment, Range C3, Step 11, from Systems Analyst, Information Technology, Governance and Administration Division.

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RETIREMENTS

Don L. Brase, Executive Director of Academic Initiatives—Academic Initiatives, Academic Affairs Division, effective June 30, 2024.

Elaine L. Mohn-Brown, Instructor-Nursing—Health Sciences, Career and Technical Education Division, effective July 31, 2024.

Kerry Paul Burtis, Instructor-Music—Liberal Arts and Social Sciences, General Education and Transfer Studies Division, effective June 30, 2024.

Julie T. Peters, Dean of Academic and Organizational Effectiveness—Academic and Organizational Effectiveness, President's Office, effective May 31, 2024.

Barbara Ann Russell, Manager of Human Resources Operations and Systems—Human Resources, Governance and Administration Division, effective April 30, 2024.

SEPARATIONS

Andrew M. Graff, Instructional Specialist—Computer Labs/Circulation and Access Services, Student Affairs Division, effective June 15, 2024.

Gabriela Marquez Manzano, Department Technician II—Yamhill Valley Campus (YVC), General Education and Transfer Studies Division (GETS), effective May 28, 2024.

Andrea J. Schamp, Financial Services Technician—Business Services, College Support Services Division, effective April 12, 2024.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2023, through May 31, 2024, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of May 31, 2024

Chemeketa Community College
Statement of Resources and Expenditures
As of May 31, 2024

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	18,000,000	17,030,075	94.61%	(969,925)
Property Taxes	27,551,434	27,038,369	98.14%	(513,065)
Tuition and Fees	18,589,966	19,630,503	105.60%	1,040,537
State Appropriations - Current	36,904,602	39,944,354	108.24%	3,039,752
Indirect Recovery	1,006,586	1,058,107	105.12%	51,521
Interest	2,100,000	2,960,371	140.97%	860,371
Miscellaneous Revenue	533,171	180,540	33.86%	(352,631)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	104,785,759	107,842,319	102.92%	3,056,560
<i>State Appropriations - Deferred to FY 25</i>	-	10,408,422	-	-
Expenditures:				
Instruction	37,001,328	33,716,889	91.12%	3,284,439
Instructional Support	12,926,609	11,117,937	86.01%	1,808,672
Student Services	9,463,162	8,026,371	84.82%	1,436,791
College Support Services	17,512,889	13,454,397	76.83%	4,058,492
Plant Operation and Maintenance	8,098,119	6,670,520	82.37%	1,427,599
Transfers	5,455,000	4,478,703	82.10%	976,297
Total Expenditures (Excluding Contingency)	90,457,107	77,464,817	85.64%	12,992,290
Contingency	14,328,652	-	0.00%	14,328,652
Total Expenditures	104,785,759	77,464,817	73.93%	27,320,942

Chemeketa Community College
Budget Status Report
As of May 31, 2024

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,163,927	8,907,495	839,767	416,665
6120	Classified Salaries	13,283,116	10,908,592	1,172,582	1,201,942
6124	Part-Time Hourly & Student Wages	1,172,911	1,201,067	-	(28,156)
6130	Faculty Salaries	16,560,701	15,969,250	283,565	307,886
6132	Part-Time Faculty	8,609,488	7,110,933	668,294	830,261
6510	Fixed Fringe Benefits	9,609,268	7,908,913	-	1,700,355
6511	Variable Fringe Benefits	15,928,204	13,873,141	-	2,055,063
6512	Other Fringe Benefits	380,000	264,236	-	115,764
Subtotal Personnel Services		75,707,615	66,143,627	2,964,208	6,599,780
					87.37%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,422,797	841,150	2,003	579,644
720	Equipment \$500-\$4,999	126,918	123,987	2,036	895
7300	Legal Services	226,790	39,767	-	187,023
7310	Insurance	921,700	872,446	-	49,254
7320	Maintenance	529,292	479,914	41,734	7,644
7330	Communications	880,775	610,134	-	270,641
7340	Utilities	2,369,441	1,567,858	43,664	757,919
7350	Staff Development	126,573	71,437	-	55,136
7360	Travel	339,815	148,656	-	191,159
7370	Other Services	2,113,884	1,894,803	187,493	31,588
7550	Capital Outlay	236,507	192,335	40,911	3,261
8150	Transfers Out	5,455,000	4,478,703	-	976,297
Subtotal Non-Personnel Services		14,749,492	11,321,190	317,841	3,110,461
					76.76%
8500	Contingency	14,328,652	-	-	14,328,652
Report Totals		104,785,759	77,464,817	3,282,049	24,038,893
					73.93%

Status of Investments
May 31, 2024

	Statement		Maturity		Account Balance	Rate as of
	Date	Date	Date	Date		
<u>Oregon State Treasurer Investments</u>						
Oregon Short-Term Fund - General	5/31/2024	On demand			\$ 24,085,449.61	5.200%
Oregon Short-Term Fund - Capital	5/31/2024	On demand			\$ 9,555,850.97	5.200%
Total Oregon State Treasurer Investments					\$ 33,641,300.58	
	Investment		Maturity		Amount Invested	Yield
	Date	Date	Date	Date		
<u>Other Investments</u>						
Treasury Note - United States Treasury	11/29/2023	6/15/2024			\$ 2,920,200.00	5.277%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024			\$ 2,873,160.00	5.223%
Corporate Note - Royal Bank of Canada	7/17/2023	7/26/2024			\$ 3,944,440.00	5.388%
Treasury Note - United States Treasury	1/6/2023	7/31/2024			\$ 2,439,950.00	4.604%
Gov't Agency - Federal Home Loan Bank	1/26/2024	8/2/2024			\$ 2,922,352.50	5.141%
Corporate Note - Bank of America	11/30/2023	8/26/2024			\$ 2,970,210.00	5.580%
Corporate Note - TD Bank	1/10/2024	9/10/2024			\$ 2,911,299.00	5.243%
Gov't Agency Federal Farm Credit Bank	1/26/2024	10/1/2024			\$ 2,997,720.00	4.998%
Gov't Agency Federal Farm Credit Bank	2/22/2024	10/30/2024			\$ 1,996,560.00	5.136%
Corporate Note - National Australia Bank	12/5/2023	11/22/2024			\$ 3,002,079.67	5.255%
Corporate Note - Bank of Montreal	3/28/2024	12/12/2024			\$ 2,029,922.22	5.239%
Corporate Note - Bank of Nova Scotia	1/31/2024	1/10/2025			\$ 2,903,640.00	4.983%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025			\$ 1,919,760.00	5.033%
Gov't Agency - Federal Home Loan Bank	2/29/2024	2/3/2025			\$ 2,978,820.00	5.085%
Corporate Note - Wells Fargo & Co	2/29/2024	2/19/2025			\$ 2,449,350.00	5.162%
Gov't Agency Federal Farm Credit Bank	4/2/2024	3/28/2025			\$ 5,004,666.67	5.000%
Gov't Agency - Federal Home Loan Bank	5/7/2024	4/14/2025			\$ 2,875,170.00	5.108%
Corporate Note - Bank of New York	4/15/2024	4/24/2025			\$ 2,895,990.00	5.114%
Corporate Note - US Bancorp	5/31/2024	5/12/2025			\$ 1,930,360.00	5.266%
Treasury Note - United States Treasury	5/31/2024	5/31/2025			\$ 1,955,340.00	5.195%
Certificate of Deposit - Willamette Valley Bank	4/25/2024	8/24/2025			\$ 2,000,000.00	4.750%
Total Other Investments					\$ 57,920,990.06	5.139% weighted average yield

13 week Treasuries 5.25% as of 5/31/2024

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ONGOING PROJECTS

- Building 2 Ice Storm Restoration

Facilities are working with architects and engineers to finalize the details of this project. Over the summer break, the kitchen area will be temporarily closed for renovations. The renovations are aimed at enhancing the efficiency and aesthetics of the kitchen. Facilities dedication to providing top-notch facilities remains unwavering, as the college strives to create environments conducive to learning and collaboration.

- Building 22 Concrete Improvements

The concrete area between Buildings 3 and 22 is being removed and replaced. This project will address The Americans with Disabilities Act (ADA) compliance issues and improve drainage. These improvements are part of the college's ongoing commitment to ensure accessible and functional spaces on campus.

PLANNING PROJECT

- Lighting Retrofit Projects

Facilities main focus is on completing lighting projects within multiple buildings on our campuses. The college is devising plans for future initiatives. Recent developments in Oregon, regarding lighting standards, have caused the college to prepare for a series of comprehensive lighting retrofit projects. These projects are set to unfold over the next year or so and involve replacing existing lighting systems, with more energy-efficient and environmentally-friendly alternatives.

See Appendix-2, Campus Map Pages 68–69.

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS) REPORT

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Development and Learning Resources
David Hallett, Vice President—Academic and Student Affairs

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill, and Marion (PYM) Library Association; administration and automation; and statistics.

CCRLS ADVISORY COUNCIL

The Council met on March 7 and May 9. A primary topic of both meetings was the sudden vacancy of the *Rural Lay Representative* role. A recruitment committee was formed. The opening was promoted via a large-scale email campaign which produced multiple applicants of interest. Interviews occurred and a finalist was approved by the group at the May 9 meeting. Other significant meeting topics included the need for a comprehensive review of CCRLS policies and exploring the feasibility of centralized courier sorting at CCRLS.

PYM

PYM met on April 5 and May 3. Topics of substance included: funding challenges at Salem Public Library, CCRLS policy review, the prospect of centralized courier sorting at CCRLS, new authentication requirements for eBook access, automation of patron address verification strategies, rollout of new RFID shelf management devices, hold fulfillment expectations among member libraries and associated contract language, and upgrades to the integrated library system platform.

CCRLS ADMINISTRATION AND AUTOMATION

Access to the CCRLS mobile app was restored, as was the previous functionality. CCRLS is involved in the beta testing of a new mobile app from SirsiDynix.

The CCRLS integrated library system was successfully upgraded to the most current version.

Work proceeds on the replacement of a critical HSA firewall pair at the CCRLS office.

Rollout of new RFID shelf management devices began, following vendor-provided introduction and training. Devices will initially deploy to smaller member libraries. CCRLS staff will train, troubleshoot, and assist with initial inventory efforts. Additional devices are budgeted for FY 2024–2025. The long-term goal is to have a single RFID device at each member library.

A comprehensive review of all CCRLS policies is underway, starting with those which are reimbursement related.

Standard Report-4
June 18, 2024

Delivery of the replacement for the 2007 Chevy Kodiak C7500 courier truck is anticipated in October 2024. This will be a leased vehicle from Ryder.

STATISTICS

METRIC		FY 2023-2024 (Q3)	FY 2022-2023 (Q3)	Trend
Library users:		AVG	AVG	
Total registered		135,115	122,411	10.38%
City resident (FULL)		99,457	91,154	9.11%
Rural adult resident (BASIC, FEE, OOD)		25,349	22,301	13.66%
Rural youth (CARE)		8,745	7,638	14.49%
Active users (activity within previous 3 months)		42,627	38,796	9.87%
Collection:		AVG	AVG	
Item count (average)		1,032,106	1,063,167	-2.92%
Circulation:		COUNT	COUNT	
Total checkouts		728,564	724,516	0.56%
Via self-check	31.47%	229,269	237,817	-3.59%
To rural adults (BASIC, FEE, OOD)	14.49%	105,566	104,625	0.90%
To rural youth (CARE)	8.67%	63,143	62,121	1.65%
Small library rotating collection *		482	939	-48.67%
Holds filled ***		98,931	102,617	-3.59%
Items carried via Courier ***		201,877	205,829	-1.92%
Reciprocal Sharing:		COUNT	COUNT	
Among CCRLS members		125,804	123,420	1.93%
External borrowing		310	283	9.54%
External lending		1,187	1,138	4.31%
Library User Engagement:		COUNT	COUNT	
Online registrations		681	531	28.25%
Telephone renewals		167	229	-27.07%
Mobile application launches **		23,103	95,460	-75.80%
Mobile application searches **		23,517	91,529	-74.31%
Web catalog users		56,798	47,613	19.29%
Web catalog sessions		184,997	143,900	28.56%
CCRLS-provided database uses		14,060	23,381	-39.87%
CCRLS-provided eVideo uses		5,696	4,891	16.46%
CCRLS-provided eBook uses		171,329	131,342	30.44%
Notices to Users:		COUNT	COUNT	
via Email		192,424	174,115	10.52%

Standard Report-4
June 18, 2024

via Text (SMS)	49,623	39,856	24.51%
via Telephone	11,705	8,149	43.64%
via Post	520	399	30.33%
Library Support:	COUNT	COUNT	
CCRLS Help Desk (tickets resolved)	138	286	-51.75%

* **Vendor change impacted Q3 2023-2024**

** **Mobile app issues impacted Q3 2023–2024**

*** **Possible impact of reduced hours at SPL**

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

The Chemeketa Emeritus Association held its spring gathering on Thursday, May 16 at the Salem campus. KAY BUNNENBERG BOEHMER provided an interesting and informative presentation on Indigenous artists' activities happening in the art department. The group then went to the Gretchen Schuette Art Gallery and viewed the student art show currently on display. Attendants voted for their favorite art piece and a monetary prize was awarded to a student on behalf of the association.

Students, employees, and community member volunteers partnered to support the LGBTQIA+ community by organizing this year's signature Pride event on May 31. With the goal of promoting a safe and supportive environment through individual expression, the Drag Show counted on the support of at least 40 people who worked to make the event a success with 220 tickets sold. Many thanks to those who contributed to make the event possible: SAFE HAVEN staff, students, and volunteers, EMPLOYEE volunteers, PUBLIC SAFETY, MARKETING, EVENT and FOOD SERVICES, and COMMUNITY MEMBERS.

ELIZABETH FACANHA, Manager, Chemeketa Event and Food Services, and SARAH WHISENHUNT, Coordinator, High School Partnerships, recently completed the Oregon Executive Leadership Academy (OELA). OELA is a year-long cohort program providing leadership learning, coaching, and mentoring to current and up-and-coming administrators in the 17 Oregon community colleges and is supported by the Oregon Community College Association.

Congratulations to LILIANA LANDA-VILLALBA, who was selected by the Chemeketa chapter of the American Association of Women in Community Colleges to attend the AAWCC LEADERS Institute, held in Austin, Texas. This institute is a five-day, content-intensive, experiential workshop based on the AACC (American Association of Community Colleges) Core Competencies for Community College Leaders. It is designed to prepare women leaders for career opportunities, career advancement, and executive-level leadership positions.

For the second year in a row, ARIEL CAREAGA, an education coordinator at Santiam Correctional Institution, received the State Contractor of the Year award from the Oregon Department of Corrections. Ariel works with adults in custody in Chemeketa's GED and College Inside programs.

Congratulations to the Chemeketa faculty award winners for 2023-2024! KEITH SCHLOEMAN, Math faculty, won the Excellence in Teaching Award for a Full-Time Faculty Member; JOHN CAPACCIO, Philosophy faculty, won the Excellence in Teaching Award for a Part-Time Faculty Member; KIM COLANTINO, English faculty, won the Service Award; JENNIFER SCHRAMM,

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Biology faculty won the Leadership Award; ERIKA ROMINE and PAM DITTERICK, faculty in Early Childhood Education, won the Affordability Award; SHANNON OTHUS-GAULT, Geology faculty, and BENJAMIN GORT, Math faculty, won the Increasing Access Award; JENNIFER JOHNS, Biology faculty, and AUTUMN CHRISTENSEN, Math faculty, won the Innovation Award; and JEREMY TRABUE, English faculty, won a special recognition for Advancing Academic Quality.

The End of Year BBQ held on Wednesday, June 5, was a tremendous success, thanks to the remarkable efforts of our dedicated staff and volunteers. Special recognition goes to MIKE EVANS, JOEL GISBERT, and the Student Life team, including ASC, the Executive Team, and Board members, for their outstanding work in serving food. Their contributions were instrumental in ensuring that over 900 plates were served, providing a delightful experience for all attendees. The event featured delicious barbeque burgers and beverages, engaging activities like cornhole and other yard games, and lively music, all of which created a welcoming and festive atmosphere at the New Quad. The dedication and teamwork displayed by everyone involved exemplify the spirit of our community, and their efforts are deeply appreciated.

**APPROVAL OF PRESIDENTIAL CONTRACT
[23-24-156]**

Prepared by

Neva Hutchinson, Chair—College Board of Education

Per board policy and ORS 192.660(2)(i), the College Board of Education completed a performance evaluation of President Jessica Howard.

Based on a successful presidential evaluation, board action is requested to renew the president's contract.

It is recommended that the Board of Education and College renew the president's contract effective July 1, 2024, through June 30, 2027, as per the contract.

Separate Action-2
June 18, 2024

**APPROVAL OF RESOLUTION NO. 23-24-13,
CALLING A MEASURE ELECTION
FOR GENERAL OBLIGATION BONDS
[23-24-157]**

Prepared by

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

During the May 15, 2024, Board of Education meeting a presentation was provided to the Board for a bond levy that included the amounts to be used for modernization and preservation of Chemeketa facilities.

It is recommended that the Board of Education approve Resolution No. 23-24-13, Calling a Measure Election for General Obligation Bonds.

RESOLUTION NO. 23-24-13

A RESOLUTION OF CHEMEKETA COMMUNITY COLLEGE, MARION, LINN, POLK AND YAMHILL COUNTIES, OREGON CALLING A MEASURE ELECTION FOR GENERAL OBLIGATION BONDS; AND RELATED MATTERS.

WHEREAS, the Board of Education (the “Board”) of Chemeketa Community College, located in Marion, Linn, Polk, and Yamhill Counties, Oregon (the “District”) has determined that a need exists for the District to finance capital costs, as described in the ballot title attached hereto as Exhibit A (collectively, the “Project”); and

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make on the Project from the proceeds of general obligation bonds which may be issued as tax-exempt obligations in multiple series; and

WHEREAS, ORS 341.675 and 341.678 subject to voter approval, authorizes the District to contract bonded indebtedness to provide funds to finance the costs of the Project;

NOW, THEREFORE, the Board of Education of Chemeketa Community College, located in Marion, Linn, Polk, and Yamhill Counties, Oregon, resolves as follows:

1. The measure election is hereby called for the purpose of submitting to the electors of the District the question of authorizing general obligation bonds in a principal amount not to exceed \$140,000,000 (the “Bonds”). Bond proceeds will be used to finance the Project.

2. The measure election hereby called shall be held in the District on the 5th day of November, 2024.

3. The District authorizes the President, Chief Financial Officer (each an “Authorized Representative”), or designee of any of those officials to finalize the ballot title in substantially the form attached hereto as Exhibit A but with such changes as the Authorized Representative shall approve (the “Ballot Title”), to submit the Ballot Title and explanatory statement, if required, and to execute any documents and take any other action necessary or desirable to facilitate the measure election.

4. The Authorized Representative shall cause Form SEL 805 to be delivered to the Election Officer of Marion County, Oregon (the “Election Officer”) not later than August 16, 2024 (eighty-one (81) days prior to the election date). The Authorized Representative shall also cause Form SEL 803 to be delivered to the Election Officer not later than September 5, 2024 (sixty-one (61) days prior to the election date).

5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds, which may be issued in one or more series, for any of the Expenditures incurred by it prior to the issuance of the Bonds.

Separate Action-2
June 18, 2024

6. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds. Piper Sandler & Co. is hereby appointed to serve as Underwriter or Placement Agent with respect to the issuance of the Bonds.

ADOPTED by the Board of Education of Chemeketa Community College, located in Marion, Linn, Polk and Yamhill Counties, Oregon this 18th day of June, 2024.

**CHEMEKETA COMMUNITY COLLEGE,
MARION, LINN, POLK AND YAMHILL
COUNTIES, OREGON**

By: _____
Chairperson, Board of Education

ATTEST:

By: _____
President

Separate Action-2
June 18, 2024

EXHIBIT A

BALLOT TITLE

CHEMEKETA COMMUNITY COLLEGE

MARION, LINN, POLK AND YAMHILL COUNTIES, OREGON

CAPTION: (10 WORD LIMIT THAT REASONABLY IDENTIFIES THE SUBJECT OF THE MEASURE)

Bonds to Upgrade and Enhance CTE, Technology, Facilities, and Safety

QUESTION: (20 WORD LIMIT AND QUESTION MUST PLAINLY PHRASE THE CHIEF PURPOSE OF THE MEASURE)

Shall Chemeketa issue up to \$140,000,000 in bonds to improve career technical education spaces and upgrade technology, facilities, and safety? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

SUMMARY: (175 WORD LIMIT. A CONCISE AND IMPARTIAL STATEMENT SUMMARIZING THE MEASURE AND ITS MAJOR EFFECT. MUST ALSO PROVIDE A REASONABLY DETAILED, SIMPLE AND UNDERSTANDABLE DESCRIPTION OF THE USE OF PROCEEDS)

Chemeketa Community College proposes a bond measure in a principal amount not to exceed \$140,000,000 which would include matching funds from an \$8,000,000 state grant. The bonds are expected to finance capital costs, including:

- Expanding Career and Technical Education and Improving Teaching and Learning Spaces
 - Increase CTE capacity in healthcare, trades, and emergency services
 - Modernize technology
 - Improve classroom and learning spaces
 - Extend useful life of buildings, HVAC, roof, and elevator improvements
- Renovating a Wellness / Resiliency Center and Leveraging an \$8,000,000 State Grant to Provide:
 - Community disaster resource site
 - Health and wellness facilities

Separate Action-2
June 18, 2024

- Promoting Student Access and Success

- Building renovations, upgrades, and improvements to student activity and student support spaces
- Community athletic fields

- Improving Safety

- Cameras, lighting, parking lot improvements to enhance safety

- Site improvements, demolition, furnishings, equipment, bond issuance costs

Bonds may be issued in multiple series; each maturing within 21 years from issuance. Bonds are estimated to cost \$0.27 per \$1,000 of assessed value. Actual levy rate may differ due to final interest rates and changes in assessed value.

**APPROVAL OF RESOLUTION NO. 23-24-14
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND LEVYING TAXES**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ORS 294.456 requires the College Board of Education to adopt the budget, to make appropriations and to declare the ad valorem tax levy. The resolution will be available at the board meeting and will carry out those requirements and allow administration of the 2024-2025 budget.

It is recommended that the College Board of Education adopt Resolution No. 23-24-14, Adopting the Budget, Making Appropriations, and Levying Taxes.

Separate Action-3
June 18, 2024

CHEMEKETA COMMUNITY COLLEGE
RESOLUTION NO. 23-24-14
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND LEVYING TAXES

WHEREAS ORS 294.456 requires the board to adopt a budget, make appropriations and make and declare the ad valorem tax rate, and

WHEREAS the budget committee has approved a General Fund expenditure budget of \$114,792,477 and other funds at a budget meeting on April 17, 2024, and the Board of Education is requested to adopt at this time a General Fund expenditure budget of \$114,792,477 and other funds as attached,

BE IT RESOLVED that the Board of Education hereby imposes the taxes provided for in the adopted budget at the rate of \$0.6259 per \$1,000 of assessed value for operations, \$0.0818 per \$1,000 of assessed value for the Regional Library, and in the amount of \$11,900,000 for payment of bonded debt; and that these taxes are hereby imposed and categorized for the tax year 2024-2025 upon the assessed value of all taxable property within the district.

	Subject to the Education Limitation	Subject to the General Government Limitation	Excluded From Limitation
General Fund	\$0.6259/\$1,000	0	0
Regional Library	0	\$0.0818/\$1,000	0
Bonded Debt Fund	0	0	\$11,900,000

NOW BE IT RESOLVED that the fiscal year beginning July 1, 2024, the amounts shown below are hereby appropriated for the purpose indicated within the funds listed:

GENERAL FUND

President's Office	
Personnel Services	12,088,606
Materials and Services	1,570,405
Capital Outlay	<u>203,947</u>
Total President's Office	13,862,958
College Support Services	
Personnel Services	14,402,956
Materials and Services	5,714,204
Capital Outlay	194,058
Transfers	5,856,200
Contingency	<u>15,622,909</u>
Total College Support Services	41,790,327

Separate Action-3
June 18, 2024

Academic Affairs	
Personnel Services	45,665,853
Materials and Services	1,723,044
Capital Outlay	<u>900</u>
Total Academic Affairs	47,389,797
Student Affairs	
Personnel Services	10,983,040
Materials and Services	665,260
Capital Outlay	<u>101,095</u>
Total Student Affairs	11,749,395
GRAND TOTAL GENERAL FUND	\$114,792,477

MAJOR MAINTENANCE FUND	
Personnel Services	150,000
Materials and Services	5,000,000
Capital Outlay	19,565,000
Transfers	<u>260,000</u>
Total Major Maintenance Fund	24,975,000
VEHICLE REPLACEMENT FUND	
Materials and Services	10,000
Capital Outlay	<u>165,000</u>
Total Vehicle Replacement Fund	175,000
GRANTS AND CONTRACTS FUND	
Personnel Services	7,763,000
Materials and Services	18,287,000
Capital Outlay	<u>2,500,000</u>
Total Grants and Contracts Fund	28,550,000
LEASED PROPERTIES FUND	
Personnel Services	268,000
Materials and Services	3,449,000
Capital Outlay	3,273,000
Transfers	<u>1,750,000</u>
Total Leased Properties Fund	8,740,000
SELF-SUPPORTING SERVICES FUND	
Personnel Services	13,740,000
Materials and Services	13,650,000

Separate Action-3
June 18, 2024

Capital Outlay	500,000
Transfers	<u>510,000</u>
Total Self-Supporting Services Fund	28,400,000
UNIVERSAL FEE FUND	
Personnel Services	1,038,000
Materials and Services	11,537,000
Capital Outlay	1,450,000
Transfers	<u>325,000</u>
Total Universal Fee Fund	14,350,000
DEBT SERVICE FUND	
Debt Service	<u>36,500,000</u>
Total Debt Service Fund	36,500,000
PENSION ADJUSTMENT FUND	
Transfers	<u>1,205</u>
Total Pension Adjustment Fund	1,205
CCRLS RESERVE FUND	
Materials and Services	57,513
Capital Outlay	<u>425,000</u>
Total Reserve Funds	482,513
REGIONAL LIBRARY FUND	
Personnel Services	1,243,000
Materials and Services	3,232,598
Capital Outlay	89,000
Transfers	40,000
Contingency	<u>632,689</u>
Total Regional Library Fund	5,237,287
INSURANCE FUND	
Personnel Services	750,000
Materials and Services	1,500,000
Capital Outlay	1,000,000
Transfers	<u>2,850,000</u>
Total Insurance Fund	6,100,000
AUXILIARY ENTERPRISE FUND	
Personnel Services	951,000
Materials and Services	4,599,000
Capital Outlay	<u>50,000</u>

Separate Action-3
June 18, 2024

Total Auxiliary Enterprise Fund	5,600,000
INTRA-COLLEGE SERVICES FUND	
Personnel Services	2,125,000
Materials and Services	6,915,000
Capital Outlay	500,000
Transfers	<u>300,000</u>
Total Intra-College Services Fund	9,840,000
EXTERNAL ORGANIZATION BILLING FUND	
Personnel Services	70,000
Materials and Services	345,000
Capital Outlay	<u>20,000</u>
Total External Organization Billing Fund	435,000
STUDENT GOVERNMENT AND CLUBS FUND	
Personnel Services	95,000
Materials and Services	321,000
Capital Outlay	<u>50,000</u>
Total Student Government and Clubs Fund	466,000
FINANCIAL AID FUND	
Financial Aid Expenditures	<u>52,111,200</u>
Total Financial Aid Fund	52,111,200

Neva Hutchinson
Chairperson

Jessica Howard
President/Chief Executive Officer

Date

**APPROVAL OF RETIREMENT RESOLUTION
NO. 23-24-16, BARBARA ANN RUSSELL;
NO. 23-24-17, ELAINE L. MOHN-BROWN;
NO. 23-24-18, JULIE T. PETERS;
NO. 23-24-19, DONALD “DON” L. BRASE;
AND NO. 23-24-20, KERRY PAUL BURTIS
[23-24-159]**

Prepared by

Patrick Proctor, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached are the resolutions honoring Barbara Ann Russell who retired effective April 30, 2024, Julie T. Peters who retired effective May 31, 2024, Donald “Don” L. Brase and Kerry Paul Burtis, who retire effective June 30, 2024, respectively, and Elaine L. Mohn-Brown, who retires effective July 31, 2024.

It is recommended that the College Board of Education adopt Resolution No. 23-24-16, Barbara Ann Russell; Resolution No. 23-24-17, Elaine L. Mohn-Brown; Resolution No. 23-24-18, Julie T. Peters; Resolution No. 23-24-19, Donald “Don” L. Brase; and Resolution No. 23-24-20, Kerry Paul Burtis.

RETIREMENT RESOLUTION NO. 23-24-16
BARBARA ANN RUSSELL

WHEREAS, Barbara Ann Russell began her 3-year and 9-month association, as a salaried employee, with Chemeketa Community College in July 2020; and

WHEREAS, Barbara Ann Russell gave dedicated service to Chemeketa Community College currently as Manager of Human Resources Operations and Systems, Human Resources, and Governance and Administration Division,

BE IT RESOLVED, that upon her retirement date of April 30, 2024, the College Board of Education hereby honors and commends Barbara Ann Russell for her loyalty, dedication, and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 23-24-17
ELAINE L. MOHN-BROWN

WHEREAS, Elaine L. Mohn-Brown began her 44-year and 11-month association, as a salaried employee, with Chemeketa Community College in September 1979; and

WHEREAS, Elaine L. Mohn-Brown gave dedicated service to Chemeketa Community College currently as Instructor-Nursing, Health Sciences, Career and Technical Education Division,

BE IT RESOLVED, that upon her retirement date of July 31, 2024, the College Board of Education hereby honors and commends Elaine L. Mohn-Brown for her loyalty, dedication and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

**RETIREMENT RESOLUTION NO. 23-24-18
JULIE T. PETERS**

WHEREAS, Julie T. Peters began her 25 year and 9-month association, as a salaried employee, with Chemeketa Community College in September, 1998; and

WHEREAS, Julie T. Peters gave dedicated service to Chemeketa Community College currently as Dean of Academic and Organizational Effectiveness, Academic and Organizational Effectiveness, President's Office,

BE IT RESOLVED, that upon her retirement date of May 31, 2024, the College Board of Education hereby honors and commends Julie T. Peters for her loyalty, dedication and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 23-24-19
DONALD “DON” L. BRASE

WHEREAS, Donald “Don” L. Brase began his 30-year and 10-month association, as a salaried employee, with Chemeketa Community College in September 1993; and

WHEREAS, Donald “Don” L. Brase gave dedicated service to Chemeketa Community College currently as Executive Director of Academic Initiatives, Academic Initiatives, Academic Affairs Division,

BE IT RESOLVED, that upon his retirement date of June 30, 2024, the College Board of Education hereby honors and commends Donald “Don” L. Brase for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

**RETIREMENT RESOLUTION NO. 23-24-20
KERRY PAUL BURTIS**

WHEREAS, Kerry Paul Burtis began his 8-year association, as a salaried employee, with Chemeketa Community College in September, 1993; and

WHEREAS, Kerry Paul Burtis gave dedicated service to Chemeketa Community College currently as Instructor-Music, Liberal Arts and Social Sciences, Academic Affairs Division,

BE IT RESOLVED, that upon his retirement date of June 30, 2024, the College Board of Education hereby honors and commends Kerry Paul Burtis for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

APPROVAL OF BUDGET TRANSFER REQUESTS

Prepared by

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

Local budget law requires that any budget transfers that amend the resolution to appropriate the adopted budget be authorized by the board, including transfers from contingency.

Requests for budget transfers are summarized and explained on the report that will be available at the board meeting.

Official action is requested to approve the budget transfers presented.

**APPROVAL OF RESOLUTION NO. 23-24-15,
AUTHORIZING INTERFUND BORROWING**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

During certain times of the month/year, it is possible for the expenses to exceed the revenues in any one fund. These are due to the lag time between the billing and receipt of funds and usually occur in funds that are on a reimbursement basis such as financial aid.

Under ORS 294.468, the college is authorized to make interfund loans to and from other funds and the general fund with the approval of the governing body.

The resolution will allow the college to borrow money between funds. It is recommended that the College Board of Education approve the resolution.

RESOLUTION NO. 23-24-15, AUTHORIZING INTERFUND BORROWING

WHEREAS, it may become necessary during the year 2024–2025 to borrow money between funds, and

WHEREAS, the purpose of interfund borrowing is to meet cash flow requirements in a fund, and

WHEREAS, a hardship would be caused without interfund borrowing, now, therefore,

BE IT RESOLVED by the Chemeketa Community College Board of Education, that it hereby authorizes interfund borrowing as necessary during the year 2024–2025.

DATED this 18th day of June 2024

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

**APPROVAL OF LAY REPRESENTATIVE FOR THE CHEMEKETA COOPERATIVE
REGIONAL LIBRARY SERVICE (CCRLS) ADVISORY COUNCIL
[23-24-162]**

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Development and Learning Resources
David Hallett, Vice President—Academic and Student Services

The bylaws of the CCRLS Advisory Council require board approval of lay council members nominated by the full council. The council recommends that the College Board of Education approve Martha Jirovik as the *Rural Lay Representative* for a first term, to start on July 1, 2024, expiring June 30, 2027.

**APPROVAL OF WINEMAKING CERTIFICATE OF COMPLETION
[23-24-163]**

Prepared by

Johnny Brose, Program Chair—Winemaking
Paul Davis, Dean—Yamhill Valley Career and Technical Education and Wine Studies
Marshall Roache, Executive Dean—Career and Technical Education & Public Safety
David Hallett, Vice President—Academic and Student Affairs

The Wine Studies department proposes the introduction of a Winemaking Certificate to meet the increasing demands of the wine industry and to align with Chemeketa's mission of providing relevant, career-oriented education. Since the inception of the Wine Studies program, there has been a marked interest in specialized training that supports industry-specific skills and knowledge.

This certificate aims to equip students currently employed within the wine industry with advanced skills to ascend their career ladder, potentially increasing their wages and improving their professional opportunities. Additionally, it caters to individuals new to the industry, offering them a solid foundation in winemaking practices that could lead to substantial employment opportunities across the Oregon wine sector.

The program is designed to be flexible, accommodating both full-time students and those who are currently employed. It offers both theoretical and practical learning components, ensuring a comprehensive understanding of vineyard and fermentation processes.

By launching this certificate, the program aims to enhance the quality and reputation of the Oregon wine industry. This initiative not only supports the economic development of the region but also ensures that the programs' educational offerings remain at the forefront of industry developments and needs.

It is recommended that the College Board of Education approve the Winemaking Certificate of Completion.

WINEMAKING CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hours
	Required Courses	
MTH 095	Intermediate Algebra	4
CH 110	Foundations of General, Organic, and Biochemistry	5
VMW 122	Introduction to Winemaking	3
VMW 131	Wine Appreciation	3
VMW 224	Chemical Analysis of Must and Wine	4
VMW 244	Wine Production	6
VMW 245	Wine Clarification and Stabilization	4
VMW 246	Wine Aging, Filtration, and Bottling	4
	Required Courses Subtotal	33
	Elective (choose one)	
VMW 101	General Viticulture	3
VMW 132	Wines of the World	3
VMW 134	Wines of the Pacific Northwest	3
VMW 232	Sensory Evaluation of Wine Varietals	3
	Elective Subtotal	3
	Certificate Total	36

**APPROVAL OF TASTING ROOM MANAGEMENT CERTIFICATE OF COMPLETION
[23-24-164]**

Prepared by

Eric Aebi Program Chair—Hospitality and Tourism Management
Paul Davis, Dean—Yamhill Valley Career and Technical Education and Wine Studies
Marshall Roache, Executive Dean—Career and Technical Education & Public Safety
David Hallett, Vice President—Academic and Student Affairs

The Wine Hospitality Operations program at Chemeketa is excited to propose a new certificate focused on Tasting Room Management. This certificate is designed to prepare students to take on key roles within the thriving local wine industry, specifically in managing retail operations and navigating direct sales channels.

Chemeketa's unique geographical position within a region celebrated for its world-class vineyards and wine cellars creates a perfect backdrop for this program. The local wine industry is in need of skilled professionals who can effectively manage winery retail operations and maximize direct-to-consumer sales channels, which are critical for business profitability.

The program is open to individuals over the age of 18, aligning with the State's legal age threshold for alcohol sales positions. The program's recruitment strategy ensures that the student body reflects the diverse demographics of our service district, promoting inclusivity and broad participation.

By providing specialized education that merges standard business practices with local wine varietal knowledge, this certificate not only fulfills an immediate industry need but also supports the economic development of the region. Graduates from this certificate will directly contribute to the enhancement of the local wine industry's reputation and economic success.

It is recommended that the College Board of Education approve the Tasting Room Management Certificate of Completion.

TASTING ROOM MANAGEMENT CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hours
VMW 167	Fundamentals of Wine Industry	4
VMW 168	Tasting Room Management	4
VMW 169	Wine Club Management	4
VMW 170	Wine Branding & Marketing	4
	Certificate Total	16

**APPROVAL OF BUDGET COMMITTEE MEMBER SELECTION PROCESS
FOR VACANCIES IN ZONE 1, ZONE 3, ZONE 5 AND ZONE 7 FOR 2024–2027
[23-24-165]**

Prepared by

Alice Sprague, Vice President—Governance and Administration

Budget Committee positions for Zones 1, 3, 5, and 7 expire June 30, 2024. In compliance with board policy number 1170, the following appointment process is recommended for Zones 1, 3, 5, and 7.

ACTION NECESSARY UNDER BOARD POLICY/PROCEDURE NUMBER 1170

Chris Brantley, Zone 1	Must advertise*
Osvaldo Avila, Zone 3	Must advertise*
Ray Beaty, Zone 5	Must advertise*
Scott Engel, Zone 7	Must advertise*

BUDGET MEMBER SELECTION TIMELINES AND PROCESS

Openings Announced to Board of Education	May 15
Approval of Selection Process and Timelines	June 18
Legal Notice Published	by July 10
Deadline for Applications to the President's Office	August 15
Application Screening	TBD
Appointment of New Budget Committee Members	TBD

* Policy and procedure 1170 state that a position filled by an incumbent who has served more than four years must be advertised; however, the incumbent may reapply if they wish to continue. Chris Brantley, Zone 1, and Ray Beaty, Zone 5, have served more than four years and in compliance with procedure 1170, Zones 1 and 5 must be advertised. Osvaldo Avila and Scott Engel were appointed after the public notice application deadline and served as incumbents for one year. In compliance with procedure 1170, Zones 3 and 7 must be advertised, however, the incumbents for Zones 3 and 7 may reapply if they wish to continue on the budget committee.

* Procedure 1170 calls for the board chair to appoint a subcommittee of three (3) board members to screen potential candidates from the zones with budget committee vacancies. Applicants must live and be registered voters within the vacant district zone.

It is recommended that the College Board of Education approve the appointment process and the timelines for the selection of Budget Committee members for Zones 1, 3, 5, and 7.

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.



Appendix-2
June 18, 2024



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2

June 18, 2024

Building and Primary Function(s)

- 001** 1st Floor: Bookstore
- 001** 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002** 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002** 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003** 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003** 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004** 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004** 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005** 1st Floor: Art Classrooms
- 005** 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006** 1st Floor: Auditorium; Classrooms
- 006** 2nd Floor: Classrooms; Employee Development
- 007** Gymnasium; Physical Education Classrooms
- 008** 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008** 2nd Floor: Health & Science Classrooms
- 009** 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009** 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012** Information Booth
- 014** Fire Programs
- 015** Burn Tower
- 020** Drafting; Engineering; Machining Program; Faculty Offices
- 021** Welding Program
- 022** Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033** Apprenticeship Programs
- 036** SOAR Program
- 037** Faculty Offices
- 038** Public Safety
- 039** Child Development Center
- 040** Facilities & Operations

- 041** Facilities & Operations; Shipping & Receiving
- 042** Genuine Foods Catering Kitchen; Taco Stand
- 043** Copy Center; Mail Room; Recycling
- 044** Facilities
- 045** Activity Field
- 046** Greenhouse
- 048** Conference Rooms; MaPS Credit Union
- 049** High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050** Roberts at Chemeketa
- 051** Roberts at Chemeketa
- 052** Classrooms
- 053** Department of Human Services
- 058** Facilities & Operations Annex
- 060** Agricultural Sciences
- 061** Pavillion; Chemeketa Market
- 062** Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

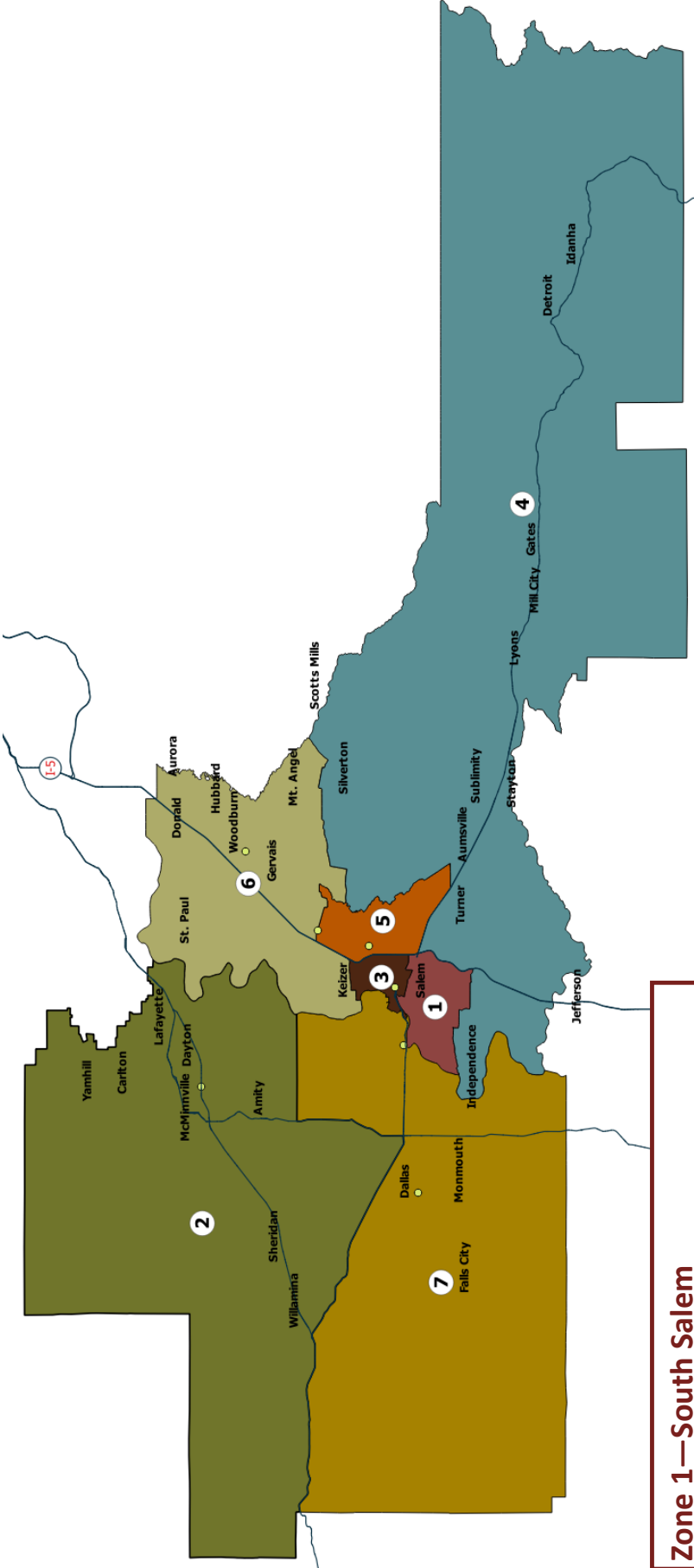
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1—South Salem
Zone 2—Yamhill County
Zone 3—North Salem
Zone 4—South Marion County
Zone 5—East Salem
Zone 6—North Marion County
Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata
ZONE 2 Ron Pittman
ZONE 3 Neva Hutchinson, Chair 2023-2024
ZONE 4 Ken Hector, Vice Chair 2023-2024
ZONE 5 Jackie Franke
ZONE 6 Diane Watson
ZONE 7 Betsy Earls